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**APPLICATION FOR THE BANKSETA MATHS AND SCIENCE SUPPORT FUNDING WINDOW 2022/2023**

 **SECTION -A**

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| **Note the target beneficiaries are grade 12 learners** | Applicant, please Tick to confirm |

**Application form for Maths and Science Support Funding Window**

Please complete the application form below in full:

The completed and signed application form and accompanying documents must be emailed in PDF to ElelwaniN@bankseta.org.za and MatamelaM@bankseta.org.za.**The funding window opens on Tuesday, 3rd  May 2022 and closes on Tuesday, 21st June 2022 at 12h00 midnight.**

No late applications will be accepted. All proposal must be sent to the above email addresses and no applications will be considered sent outside this email address.

**Communication of decisions**

Decisions in respect of the Maths and Science Support Programme funding window applications will be communicated by e-mail to all applicants regardless of the nature of the outcome once BANKSETA has evaluated and followed all governance processes to seek approval of funds.

**NB: Please note that the evaluation process will take into full account the below mentioned criteria. The proposal must comprehensively satisfy all aspects of the requirements.**

**Applicant Project Details**

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Type of Organisation: |  |
| Registration number: |  |
| Contact Person & Number: |  |
| Postal Address: |  |
| Physical Address: |  |
| Email Address: |  |
| Province  |  |
| District & Local Municipality |  |
| Targeted areas: |  |
| Targeted Grade: |  |
| Total Amount applied for: R (**inclusive** **of VAT**) |  |
| Project start and end dates: |  |
| **Programme Summary:** *(A brief overview of the programme, what does it cover and what it will achieve; is this an existing course or do you have to develop a new course?)* |

# SECTION-B

# Evaluation Criteria

## BUSINESS CASE *(30% weighting)*

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| **1. Clearly define the organisation background and core business that aligns with objectives of project** |
| **2. Demonstrate the value, benefits, structure, costs and risks associated with this project.** |
| **3. Demonstrate the ability to design extra-curricular activities to stimulate learning in support of the programme.** |

**PROJECT PLAN** *(30% weighting)*

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| **The application is to be accompanied by a project plan which must incorporate details of the project budget. Included within the project plan and budget should be details of the project governance and of the proposed project manager.** 1. **Logical sequence of activities that will be pursued to deliver the project**
2. **Roles and responsibilities or resources**
3. **Predetermined timeframes**

*A template is provided at the end of this document.* |

**ABILITY TO DELIVER AND EXIT STRATEGY** *(20% weighting)*

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| **1. What is the track record/experience of the NGO or CBO to deliver on this, or a similar project?** |
| **2.** **What are the administration, partnerships, and contract management capacity to deliver data for this project?** *(Attach reference letters)* |
| **3. Does the organisation have financial and internal resources (own staff, tutors or partnership with another company) to manage this project?** |

## IMPLEMENTATION OF NSDS III *(20% weighting)*

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| 1. **Please provide a short background of the targeted areas and selected schools’ previous performance records.**
 |
| 1. **How will the learners be selected considering equity target?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Province & Area** | **Black / Coloured/ Indian** | **Disabled** | **Youth** | **TOTAL** |
|  | **Male** | **Female** | **Male** | **Female** |  |  |
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| **TOTALS** |  |  |  |  |  |  |

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**SECTION-C**

**What are the costs?**

The total cost per Learner is capped at R10 000.00. Provide a detailed breakdown of the actual cost as required for items indicated below:

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| **Budget Required** |
| **Budget Item** | **#Units** | **Cost per Unit** | **Total** |
| 1. Training/Tutoring Costs
 |  |  |  |
| 1. Learning material & stationary
 |  |  |  |
| 1. Holiday Classes (Include all other costs to be incurred)
 |  |  |  |
| 1. Lunch packs for learners
 |  |  |  |
| 1. Learner transport (where applicable)
 |  |  |  |
| 1. Launch or certificate ceremony costs
 |  |  |  |
| 1. Venue hire
 | R0 (training must take place at the schools) |
| **Grand Total** |  |  |  |

All costs should be inclusive of VAT

**NOTES**

1. **Please complete all the applicable sections in as much detail as possible.**
2. **This application should be read in conjunction with the BANKSETA Maths and Science Support Funding Window Guidelines**
3. **Responsibilities of the APPLICANT**

**The APPLICANT will have responsibility for the following, which includes (but is not limited to):**

* **Overall project management and administration**
* **Reporting to the governance structure of the project and to the BANKSETA**
* **Procurement**
* **Financial management including record keeping**

**NOTE: The APPLICANT will be held liable for any financial mismanagement. Partnership is encouraged. Contracting arrangements need to be transparent and above board.**

**Draft Project Planning Template`**

The draft project plan must be completed in full and include all the deliverables mentioned above, the milestones and the budget. This will be revised at the time the MoA is signed.

**Work Breakdown Structure (WBS)**

| WBS no. | Description of activity and standard/specification applicable | Definition of deliverable to be submitted to BANKSETA | Person and/or organisation responsible for activity | Start date | Completion date | Cost of deliverable | Payments |
| --- | --- | --- | --- | --- | --- | --- | --- |
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**SECTION-D**

**COMPUSLORY**

**Maths and Science Support Project Authorisation**

We, the representatives from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­ (NGO or CBO Name) confirm that the information contained in this proposal is correct and commit to ensuring that the project meets its stated objectives.

**We acknowledge that this application will only be considered to be complete if:**

* **The application form is completed in full**
* **The application form is duly signed off in the designated areas**
* **The application form is inclusive of the following:**
	+ **Official Proof of Banking details**
	+ **Project Plan**
	+ **Referral letters**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **APPLICANT Roles** | **Name** | **Title / Designation** | **Date** | **Signature** |
| Senior Manager |  |  |  |  |
| Project Manager – Project Implementing Agent |  |  |  |  |
| Project Administrator - Assigned to capture, process, record data and information |  |  |  |  |

**COMPULSORY**

**Organisation Declaration**

I, \_\_\_\_\_\_\_\_\_\_ (name of respondent) \_\_\_\_\_\_\_\_ declare that I will ensure this organisation will account, comply with all contractual requirements and contribute to resolving queries/issues that may arise as a result of this BANKSETA and \_\_\_\_\_\_\_\_\_\_\_\_ (name of NGO or CBO) \_\_\_\_\_\_\_\_ Maths and Science Support project.

Name of NGO or CBO representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title/Capacity of representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_