



# KUYASA LEARNERSHIP 2016 APPLICATION FORM MANAGEMENT DEVELOPMENT LEARNERSHIP

Please note that there are **NO COSTS** involved in the application for or participation in this learnership

**THE BANKSETA WELCOMES APPLICATIONS FROM PERSONS WITH DISABILITIES**

(Applicants are responsible for their own travel and accommodation costs related to the recruitment process)

**Closing Date: 28 August 2015**

PLEASE SELECT THE CENTRE CLOSEST TO WHERE YOU LIVE

THIS CENTRE WILL BE USED TO DETERMINE YOUR INTERVIEW CENTRE AND YOUR PLACEMENT

**NO TRANSFERS WILL BE ALLOWED THEREAFTER. NB – PLEASE SELECT ONLY ONE!**

JOHANNESBURG      
 PRETORIA      
 MIDRAND      
 CAPE TOWN      
 DURBAN   
 PORT ELIZABETH

*Please note: These areas may change without prior notice*

Do you reside more than 100km's from the area to which you have applied?       YES       NO

**PERSONAL INFORMATION AS PER IDENTITY DOCUMENT**

Title (Mr, Mrs, Ms)		RSA Identity number								
Initials		Maiden name (if married)								
Surname (as per ID)		Known as								
First names in full (as per ID)										
Race			Gender		Male	Female				
Date of birth	D	D	M	M	Y	Y	Y	Y	Age on 1 February 2016	
Do you have a permanent disability?	Yes		No		If Yes, specify disability and attach certificate:					

**PLEASE PROVIDE VALID CONTACT DETAILS TO AVOID BEING DISQUALIFIED**

Complex number and name														
Street number and name														
Suburb				City										
Name of municipality				Province										
Cellular number								Home number						
Email address														
Fax number														
Name of Parent/Guardian				Contact number										
Name of person staying with you				Contact number										



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## EDUCATIONAL DETAILS

TERTIARY EDUCATION DETAILS		
NAME OF INSTITUTION	1 <sup>ST</sup> MAJOR	2 <sup>ND</sup> MAJOR

YEAR GRADUATED				
CAMPUS NAME				
PROVINCE				

SECONDARY EDUCATION DETAILS		
MATRIC/STD. 10/GR. 12 SUBJECTS	HG / SG	% OR LEVEL
ENGLISH		
MATHEMATICS		
MATHS LITERACY		
ACCOUNTING		

YEAR MATRICULATED				
SCHOOL NAME				
PROVINCE				

## EMPLOYMENT HISTORY

Full Time; Part Time; Temporary; Voluntary; Learnerships; Business Owner, etc.

## WHAT IS YOUR LEVEL OF COMPUTER LITERACY?

Beginner 
                         
 Intermediate 
                         
 Advanced 
                         

## WHERE DID YOU HEAR ABOUT THE LEARNERSHIP?

Newspaper/Advertisements 
                         
 School/University 
                         
 Family/Friend

Someone in the Banking sector 
                         
 Community Centre 
                         
 Other, specify \_\_\_\_\_

Social Media 
                         
 Radio Station 
                         

**Please Note:**

*If you have **NOT** been contacted for an interview by the end of **November 2015**, you should assume that your application was **NOT** successful*



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I DECLARE THE FOLLOWING	TICK (✓)
I am currently unemployed	
I am a South African Citizen with full Citizenship	
I am under the age of 35 years as at 1 February 2016	
I have <b>COMPLETED</b> a three (3) year tertiary qualification by November 2015	
I am <b>NOT</b> currently registered as a student (part or full-time) at a tertiary institution	
I do <b>NOT</b> have a criminal record or pending criminal record	
I have a clear credit record	
I do <b>NOT</b> know of any reason that will prevent me from attending all the required training sessions	
I do <b>NOT</b> know of any reason that will influence my attendance at work, including work on a Saturday	
I will be able to complete the Learnership successfully in the period specified (starting 1 February 2016)	
I have <b>NOT</b> participated in a previous Learnership	

RULES FOR APPLICATION	TICK (✓)
1. Application forms that are incomplete will be disqualified	
2. Invalid or incorrect contact details automatically disqualify the applicant	
3. Copies of the following documents <b>MUST</b> be certified and included in this application to prevent disqualification:	
• Identity Document	
• Matric Certificate	
• Tertiary Qualification Certificate <b>AND</b> Statement of Results	
• Testimonial stamped by either the school or church	
• Medical certificate (in the case of a person with a disability)	
4. Do <b>NOT</b> send original documents, attach certified copies	
5. Applicants involved in other studies or planning to study from January 2016 to December 2016 will <b>NOT</b> be considered	
6. Applicants <b>MUST</b> be unemployed and under the age of 35 years as at 1 February 2016	
7. Applicants <b>MUST NOT</b> have any pending employment offers	
8. Successful applicants <b>MUST</b> be available to commence learnership on 1 February 2016	
9. Successful applicants will be placed near to the address provided on this application form. <b>NO TRANSFERS</b>	
10. Applicants <b>MUST</b> be South African Citizens with a valid SA Identity book/card	

**TO AVOID DUPLICATIONS, PLEASE APPLY ONLY ONCE!**



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I declare that,

- I have not participated in any previous learnership, including the BANKSETA Letsema or Kuyasa Learnership
- I understand and accept the rules of this application
- the information supplied in this application is true and correct
- I understand that any false information will automatically disqualify me from being part of the Letsema Learnership

**I confirm that I have not already completed the Certificate in Management Development.**

I hereby consent to,

- the processing of my personal information by Kelly for the purpose of my application for employment
- authorise Kelly to obtain a credit/criminal check when requested as an inherent job requirement by BANKSETA of Kelly for a position for which I wish to apply

I hereby understand,

- that the purpose of such credit/criminal check is for Kelly and BankSETA to assess my application for employment and to protect Kelly and the client's legitimate interests in relation to criminal offences which have been or can reasonably be expected to be committed against them or persons in their service
- and accept that the work I perform in a client's office to which I am assigned, and the information gained are strictly confidential and will be treated as such by me during the learnership and at all times thereafter
- that the names and biographical details of employees, who are dismissed for dishonesty related misconduct committed at a bank, will be recorded on REDS, a central database of the Banking Council of South Africa. This database may be accessed by other banks who participate in the database

Name and Surname : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

### All application forms must be returned to Kelly:

Area	Physical Address	Fax number	Email address
Johannesburg	Mathomo Mall, 115 Main Street, Johannesburg CBD	086 574 6988	<a href="mailto:Kuyasa.jhb@kelly.co.za">Kuyasa.jhb@kelly.co.za</a>
Midrand	Mathomo Mall, 115 Main Street, Johannesburg CBD	086 295 5185	<a href="mailto:Kuyasa.midrand@kelly.co.za">Kuyasa.midrand@kelly.co.za</a>
Pretoria	Cherry Lane Office Park, 1st Floor, Cnr Middel Street & Fehrsen Street, Brooklyn, Pretoria	086 574 7596	<a href="mailto:Kuyasa.pta@kelly.co.za">Kuyasa.pta@kelly.co.za</a>
Cape Town	8th Floor, The Pinnacle, Cnr Strand & Burg Street, Cape Town	086 574 6989	<a href="mailto:Kuyasa.cpt@kelly.co.za">Kuyasa.cpt@kelly.co.za</a>
Durban	39 Florida Road, Morningside, Durban	086 295 5245	<a href="mailto:Kuyasa.kzn@kelly.co.za">Kuyasa.kzn@kelly.co.za</a>
Port Elizabeth	1st Floor, Block C, Metropolitan Office Park, Cape Road, Greenacres, Port Elizabeth	086 295 5343	<a href="mailto:Kuyasa.pe@kelly.co.za">Kuyasa.pe@kelly.co.za</a>